

**COURT OF COMMON PLEAS
DIVISION OF DOMESTIC RELATIONS
HAMILTON COUNTY, OHIO**

Plaintiff

Enter: _____

Date: _____

Case No. _____

-vs-

File No. _____

Defendant

CSEA No. _____

Judge _____

ENTRY ORDERING INVESTIGATION / MEDIATION

It appearing that the parents in the above captioned case are unable to agree upon the allocation of parental rights and responsibilities for their child(ren), the Court, deeming appropriate an investigation pursuant to O.R.C.3109.04(C) or mediation pursuant to O.R.C. 3109.052 to determine the circumstances in the case, does hereby order the following upon payment of the appropriate costs and presentation of this entry. Father or Mother or Both, 1/2 Each (circle one) shall advance the sum of ☐ \$350.00 for a full investigation; ☐ \$100.00 for a modified investigation; ☐ \$50.00 for a parenting time, shared parenting or relocation investigation; or ☐ \$150.00 for post-decree mediation.

_____ Fee waived due to indigency.

The investigation or mediation shall be initiated no later than _____ (Date).

To initiate the investigation or mediation process:

- 1) The parties or their attorneys must deposit the appropriate fee (see above) with the Clerk of Courts in Room 3-47 at 800 Broadway.
- 2) The parties or their attorneys must then present proof of required payment to the Department of Parenting Services in Room 2-68.

Parties will receive letters as to their first appointment. Questions regarding this process may be directed to the Department of Parenting Services at 946-9079.

Judge/Magistrate

Attorney for Plaintiff/Petitioner

Attorney for Defendant/Petitioner